



BlueCross BlueShield of South Carolina and
BlueChoice® HealthPlan of South Carolina

MY REMIT MANAGER

User Guide



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OVERVIEW

My Remit Manager is a web-based tool designed to help providers efficiently manage their payment activity. It allows users to track payments, access electronic remittances and maintain better visibility into their patients' accounts.

There are two versions of My Remit Manager available:

- Once accessible through My Insurance ManagerSM
- One available as a standalone platform outside of My Insurance Manager.

This guide provides step-by-step instructions on how to navigate both versions, allowing you to choose the option that best fits your workflow preferences.

GETTING STARTED

Before you can gain access to electronic remittance advices (ERAs) in My Remit Manager, you must complete one of the appropriate enrollment forms for your practice:

- ERA Enrollment Form Using a Clearinghouse
- ERA Enrollment Form for Direct Submitters

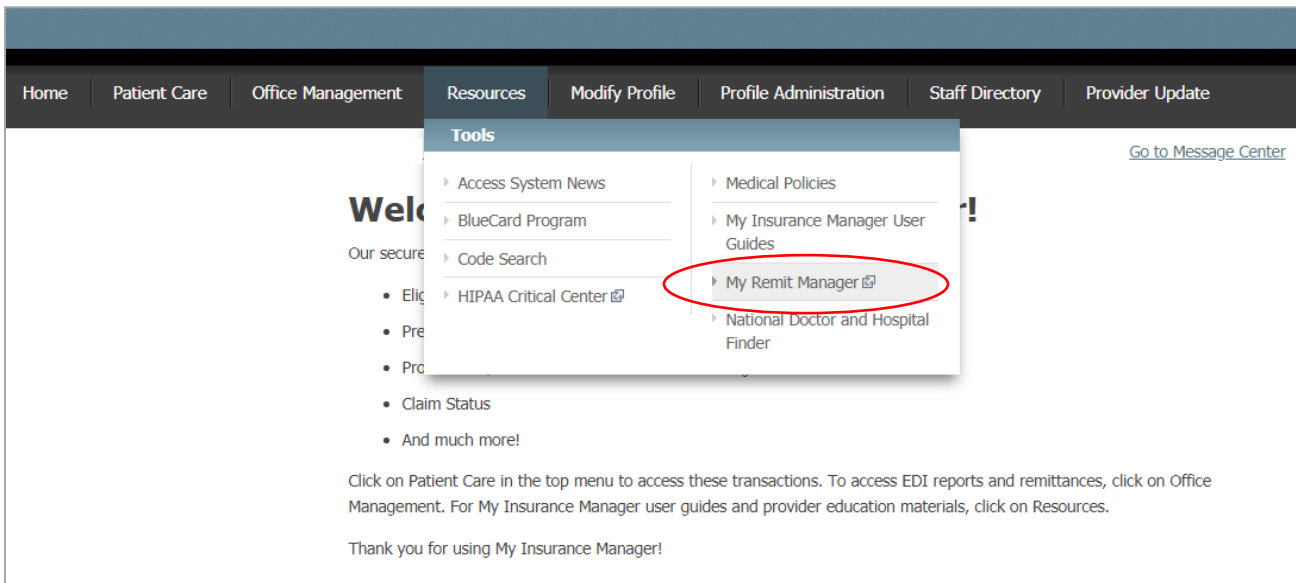
Both forms are available on www.SouthCarolinaBlues.com. Select **Providers**, followed by **Provider Enrollment**. Next, select **Electronic Funds Transfer and Remittances**.

Complete the form that best fits the needs of your practice. Once completed, submit the form to EDI.Services@bcbssc.com and allow up to a week up the enrollment to be completed.

ACCESSING MY REMIT MANAGER THROUGH MY INSURANCE MANAGER

The quickest way to access My Remit Manager is directly through My Insurance Manager.

After logging into My Insurance Manger, hover over **Resources**, then select **My Remit Manager**.



You will be routed to landing page of My Remit Manager.

My Remit Manager

Calendar Month Details ERA Details

ERA by Check Date - March 2026

View Checks By:

March 2026						
S	M	T	W	T	F	S
22 open	23 open	24 open CHK. 2	25 open	26 open	27 open	28 open
1 open	2 open	3 open CHK. 3	4 open	5 open	6 open	7 open
8 open	9 open CHK. 2	10 open CHK. 2	11 open	12 open	13 open	14 open
15 open	16 open CHK. 1	17 open CHK. 2	18 open	19 open	20 open	21 open
22 open	23 open CHK. 1	24 open CHK. 4	25 open	26 open	27 open	28 open
29 open	30 open	31 open CHK. 4	1 open	2 open	3 open	4 open

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Calendar View

The portal will default to the Calendar view, which displays the entire month of checks available for the practice or provider. Dates that include **CHK** indicate available checks for review. Additionally, the **number next to CHK** indicates the total number of checks available for that date.

You can navigate to other months by selecting the arrows to move forward or backward within the calendar.

Navigation bar for February 2026 with left and right arrows.

Selecting the **CHK** link will take you to the Month Details view, but only for the checks available for the date selected.

My Remit Manager

Calendar Month Details ERA Details

Calendar > Check Detail

Show/Hide Start Date: 2/24/2026 End Date: 2/24/2026 Refresh

Export Excel Show Month Upload Era

Reconcile All Unreconcile All Hide Reconciled Payer: -- All Payers -- Select All Download Selected

Reco	Download	Check Number	Payment Method	Checkdate	Postdate	Billed	Paid	Payer	Provider
<input type="checkbox"/>		0000	ACH	2/24/2026	2/22/2026	\$8,939.00	\$546.56	SC HEALTHYBLUE MEDICAID	AMENING EMS OF SOUTH CAROLINA
<input type="checkbox"/>		0002	ACH	2/24/2026	2/22/2026	\$15,408.00	\$961.38	BLUECROSS BLUESHIELD OF SOUTH CAROLINA	AMENING EMS OF SOUTH CAROLINA

Check Selected:

Page size: 10

Account Patient Payer Name Payer ID Status Policy DOS Billed Paid

No records to display.

Page size: 10

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Here, you will see the following information:

- **Download** – Allows you to download the patient summary, patient listing, ERA report or X12.
- **Check Number** – Provides you with the applicable check number(s).
- **Payment Method** – Tells you how the payment was submitted.
- **Check Date** – Provides you with the date of the check.
- **Post Date** - Provides you with the date the check was posted.
- **Billed** – Tells you the total amount billed on the check (based on submitted claims).
- **Paid** – Tells you the total amount paid on the check (based on submitted claims).
- **Payer** – Shows the payer details associated with the check.
- **Provider** – Shows the provider details associated with the check.

Note: You can use any of the filter options to narrow the results. This is beneficial for extensive lists.

Selecting a specific check link will display all the patient accounts and claims details associated with that check. It will also include any **recoupments** made by the payer, indicated by ***PLB** and ***Provider Adjustment**.

Check Selected:
0000

Download Selected Download Selected

Page size: 10

Account Patient Payer Name Payer ID Status Policy DOS Billed Paid

		2		LOW, MELISSA	SC HEALTHYBLUE MEDICAID	403	Processed as Primary	ZC00001405304	2/16/2026	\$3,988.00	\$281.26
		2		MANEO, DONNA	SC HEALTHYBLUE MEDICAID	403	Processed as Primary	ZC00000000996	2/9/2026	\$1,383.00	\$10.64
		2		STROMAN, TWENSHA	SC HEALTHYBLUE MEDICAID	403	Processed as Primary	ZC00000001304	2/16/2026	\$3,568.00	\$254.66
		2		HAMMONS, KARENA	SC HEALTHYBLUE MEDICAID	403	Reversal of Previous Payment	ZC00020214202	2/5/2025	(\$3,257.20)	(\$236.04)
		2		HAMMONS, KARENA	SC HEALTHYBLUE MEDICAID	403	Denied	ZC00020214202	2/5/2025	\$3,257.20	\$0.00
		*PLB		*Provider Adjustment	SC HEALTHYBLUE MEDICAID	403	Provider Adjustment		2/24/2026	\$0.00	\$236.04

Page size: 10

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Here, you will see the following information:

- **Account** – Shows the patient’s account number (based on submitted claims).
- **Patient** – Shows the patient’s name.
- **Payer Name** – Shows the payer associated with the check.
- **Payer ID** – Shows the payer ID number.
- **Status** – Shows a high-level status of how the check (claim) processed (i.e., primary, secondary, reversal, denied, provider adjustment).
- **Policy** – Shows the patient’s ID card number.
- **DOS** – Shows the date of service of the claim.
- **Billed** – Shows the total charges billed on the claim.
- **Paid** – Shows the amount paid on the claim.

Note: Again, you can use any of the filter options to narrow the results.

ERA Details

From the landing page of My Remit Manager, choose the applicable month you want to view. Again, you can use the available arrows to navigate through the different months. Once you're on the appropriate month, select **ERA Details**.

My Remit Manager
Calendar Month Details ERA Details

ERA by Check Date - March 2026

View Checks By:

March 2026						
S	M	T	W	T	F	S
22 open	23 open	24 open CHK 2	25 open	26 open	27 open	28 open
1 open	2 open	3 open CHK 3	4 open	5 open	6 open	7 open
8 open	9 open CHK 2	10 open CHK 2	11 open	12 open	13 open	14 open
15 open	16 open CHK 1	17 open CHK 2	18 open	19 open	20 open	21 open
22 open	23 open CHK 1	24 open CHK 4	25 open	26 open	27 open	28 open
29 open	30 open	31 open CHK 4	1 open	2 open	3 open	4 open

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This will display all the available ERAs for the month.

My Remit Manager
Calendar Month Details ERA Details

Calendar > ERA Details

Filter Options (By Post Date)

Start Date: End Date: Select Status:

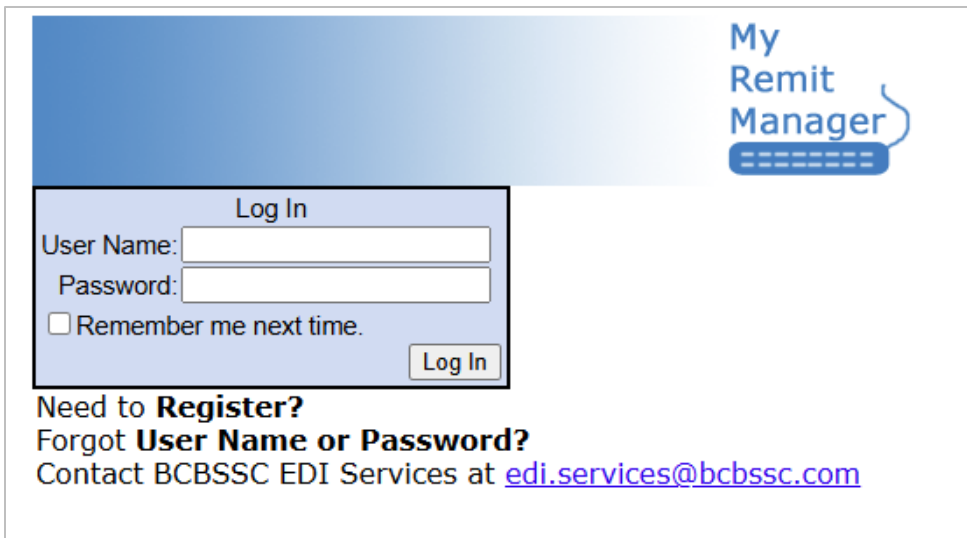
Page size: 50 37 items in 1 pages

Account	Patient	Status	Policy	DOS	Billed	Paid	Status
	HARRIMONS, NAELITA	Denied	00540010885275	2/5/2025	\$3,257.20	\$0.00	DENIAL
	CLARSON, CORIN	Denied	00303710374656	12/9/2025	\$3,631.40	\$0.00	DENIAL
	HUGHES, FORNER	Processed as Secondary	00100005	2/9/2026	\$3,626.80	\$407.02	PAID
	HINDELL, RICHARD	Processed as Secondary	00500005	2/15/2026	\$3,828.40	\$189.66	PAID
	MARTIN, JOHN	Processed as Secondary	04000000	2/9/2026	\$4,038.40	\$199.08	PAID
	OGWELL, CHRYSE	Processed as Secondary	00004508	2/11/2026	\$2,597.80	\$124.95	PAID
	SHIMMONS, MARCHELLE	Processed as Primary	0000000000	1/9/2026	\$2,501.60	\$174.08	PAID
	SHIMMONS, MARCHELLE	Processed as Primary	0000000000	1/29/2026	\$3,652.40	\$248.56	PAID
	GREENE, LAUREE	Denied	0000000000	1/2/2026	\$3,857.80	\$0.00	DENIAL
	REARDEN, JAMES	Processed as Secondary	0477371054	2/8/2026	\$4,143.40	\$203.79	PAID
	OGWELL, JAMARA	Processed as Primary	0000000000	9/4/2025	\$2,552.00	\$2,552.00	PAID
	*PLB	Provider Adjustment		3/16/2026	\$0.00	(\$2,755.79)	PAID
	ADAMS, ROSA	Processed as Primary	0000000000	2/26/2026	\$2,652.80	\$184.72	PAID
	OGWELL, ROBERT	Processed as Secondary	0000000000	2/8/2026	\$3,509.20	\$175.35	PAID
	HARRIMONS, CHARLES	Processed as Primary	0000000000	2/6/2026	\$3,988.00	\$281.26	PAID
	OGWELL, DANITA	Processed as Primary	0000000000	2/8/2026	\$2,279.00	\$160.78	PAID

From here, you will see the same information and have the same functions available within the other views.

ACCESSING MY REMIT MANAGER OUTSIDE OF MY INSURANCE MANAGER

If My Insurance Manager is unavailable, you're still able to access My Remit Manager externally at https://client.webclaims.com/v07_03/.



My Remit Manager

Log In

User Name:

Password:

Remember me next time.

Log In

Need to **Register?**
Forgot **User Name or Password?**
Contact BCBSSC EDI Services at edi.services@cbssc.com

If you do not have an account for this version of My Remit Manager, you can request one by completing the available form on www.SouthCarolinaBlues.com. Select **Providers**, then **Tools and Resources**. Next, select **My Remit Manager**.

Fill out the form and select Submit. Allow up to a week for review, and once the account is completed, you will receive an email from the EDI team including your log in credentials.

My Remit Manager Access Request Form

Billing Provider Name*

Required field

Billing Provider Tax ID*

Billing Provider NPI(s)*

If more than one, please separate using commas.

User Name*

<input type="text"/>	<input type="text"/>
----------------------	----------------------

First Name

Last Name

User Phone Number*

User Email*

Submit Form

Here, you will see the following information:

- **Check Number** – Provides you with the applicable check number(s).
- **Check Type** – Tells you how the payment was submitted.
- **Check Date** – Provides you with the date of the check.
- **Post Date** - Provides you with the date the check was posted.
- **Billed** – Tells you the total amount billed on the check (based on submitted claims).
- **Paid** – Tells you the total amount paid on the check (based on submitted claims).
- **Provider** – Shows the provider details associated with the check.
- **Payer** – Shows the payer details associated with the check.

Selecting a specific check number link will route you to the next page where you will be provided with additional options.



The screenshot shows a web application interface with a navigation bar at the top containing icons and links for 'CHECK DATE', 'POST DATE', 'PATIENTS', 'REPORTS', and 'DOWNLOAD ERA'. Below the navigation bar, the breadcrumb path reads '> CHECKS BY CHECK DATE > PATIENTS'. The main content area features a table with columns for 'Check Number/Date', 'Payer', and 'Provider'. A 'Status' dropdown menu is set to 'All Items'. To the right of the table is a search box with a 'Search' button. Below the table, there are several links: 'ERA Patient Per Page', 'ERA Patient Listing', 'ERA Patient Summary', 'ERA Text', 'Export', 'Selected ERA Per Page', and 'Unselect All'. At the bottom of the page, a copyright notice reads 'EC2AMAZ-JK5UTVG Copyright © 2007 ViaTrack Systems LLC. All rights reserved.'

From here, you can select one of the following:

- **ERA Patient Per Page** – Pulls a PDF with each patient, along with the applicable claim details, associated with the check. Each patient will be on a separate page.
- **ERA Patient Listing** – Pulls a PDF with each patient, along with the applicable claim details, associated with the check. The patients are not separated. Instead, it will be a compiled list.
- **ERA Patient Summary** – Pulls a PDF like the ERA Patient Listing, but in a summarized format.
- **ERA Text** – Pulls the ERA details in text format.

ERA Patient Summary

ERA Patient Summary											
Electronic Reproduction ASC 005010X221A1											
BLUECROSS BLUESHIELD OF SOUTH CAROLINA											
ATLANTA GA 30321											
BLUECROSS BLUESHIELD OF SOUTH CAROLINA						CHECK/EFT: 00000000	CHECK DATE: 03/03/2026				
Account: 00000000						POS: 41	HIC: 000000000000	ICN: 000000000000	Provider: 00000000000000		
Status: Reversal of Previous Payment											
PreProv	ServDate	NOS	REV	Proc/Mods	Billed	Allowed	Deduct	Coins	RC-Amt	Paid	CAS Summary
934305357	12/20/2025	1		HC:A0427:SH	-2,308.00				-2,308.00	0.00	PR 252 -2,308.00 HE N686
934305357	12/20/2025	36		HC:A0425:SH	-1,499.40				-1,499.40	0.00	PR 252 -1,499.40 HE N686
REMITTANCE SUMMARY					-3,807.40	.00	.00	.00	-3,807.40	.00	
BLUECROSS BLUESHIELD OF SOUTH CAROLINA						CHECK/EFT: 00000000	CHECK DATE: 03/03/2026				
Account: 00000000						POS: 41	HIC: 000000000000	ICN: 000000000000	Provider: 00000000000000		
Status: Processed as Primary											
PreProv	ServDate	NOS	REV	Proc/Mods	Billed	Allowed	Deduct	Coins	RC-Amt	Paid	CAS Summary
934305357	12/20/2025	1		HC:A0427:SH	2,308.00	512.71	512.71		1,795.29	0.00	PR 1 512.71 PR 45 1,795.29 HE N45
934305357	12/20/2025	36		HC:A0425:SH	1,499.40	411.18	411.18		1,088.22	0.00	PR 1 411.18 PR 45 1,088.22 HE N45
REMITTANCE SUMMARY					3,807.40	923.89	923.89	.00	2,883.51	.00	
BLUECROSS BLUESHIELD OF SOUTH CAROLINA						CHECK/EFT: 00000000	CHECK DATE: 03/03/2026				
Account: 00000000						POS: 41	HIC: 000000000000	ICN: 000000000000	Provider: 00000000000000		
Status: Processed as Secondary											
PreProv	ServDate	NOS	REV	Proc/Mods	Billed	Allowed	Deduct	Coins	RC-Amt	Paid	CAS Summary
934305357	01/30/2026	1		HC:A0428:HN	1,215.00	271.13			1,124.09	90.91	*OA 23 1,124.09
934305357	01/30/2026	7		HC:A0425:HN	302.40	66.11			288.96	13.44	*OA 23 288.96
REMITTANCE SUMMARY					1,517.40	337.24	.00	.00	1,413.05	104.35	
REMITTANCE SUMMARY											
			Billed	Allowed	Deduct	Coins	RC-Amt	PLB Adj	Paid		
Totals			1,517.40	1,261.13	923.89	.00	489.16	.00	104.35		

ERA Text

Aukelso (denosumab-kyqq) • Document.txt Document (1).txt

File Edit View H1 B I S E T A

ELECTRONIC REMITTANCE ADVICE
Electronic Reproduction ASC 004010X091
BLUECROSS BLUESHIELD OF SOUTH CAROLINA
ATLANTA GA 30321

BLUECROSS BLUESHIELD OF SOUTH CAROLINA CHECK/EFT: 00000000 CHECK DATE: 03/03/2026 Provider: 00000000
00000000

Account: 00000000 POS: 41 HIC: 000000000000 ICN: 000000000000
Status: Reversal of Previous Payment

PROVID	DSERV	NOS	PROC	MODS	BILLED	ALLOWED	DEDUCT
COINS	RCAMT	PAID	CODE	SUMMARY			
934305357	12/20/2025	1					
HC:A0427:SH					-2,308.00		-2,308.00
0.00	PR 252				-2308.00		
934305357	12/20/2025	36					
HC:A0425:SH					-1,499.40		-1,499.40
0.00	PR 252				-1499.40		
REMITTANCE SUMMARY					-3807.40	.00	.00
SUMMARY					-3807.40	.00	.00

PR 252 -3807.40 [An attachment/other documentation is required to adjudicate this claim/service. At least one Remark Code must be provided (may be comprised of either the NCPDP Reject Reason Code, or Remittance Advice Remark Code that is not an ALERT).]
HE N686 [Missing/incomplete/Invalid questionnaire needed to complete payment determination.]

BLUECROSS BLUESHIELD OF SOUTH CAROLINA CHECK/EFT: 00000000 CHECK DATE: 03/03/2026 Provider: 00000000
00000000

Ln 1, Col 1 7,229 characters Plain text 100% Windows (CRLF) UTF-8 with BOM



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